



केन्द्रीय विद्यालय, ज़खामा KENDRIYA VIDYALAYA, ZAKHAMA

[ZAKHAMA MILITARY STATION]

P.O. ZAKHAMA DIST. KOHIMA (NAGALAND) PIN: 797 125

website : www.kvzakhama.org | e-mail : kvzakhama1896@gmail.com | TEL: 0370-2231082 (O)

No. F.189689-2/ACCT/KVZ/2019-20/

Date: 11-07-2019

NOTIFICATION

Registration of Suppliers/Firms

[under Article 170(Revised) of Accounts Code]

2019-20

Applications are invited by the Principal, Kendriya Vidyalaya, Zakhama, Dist. Kohima for the enlistment of eligible and capable firms / suppliers in the locality / city for procurement of goods / services / work as and when required basis.

1. The registration will be done on the basis of their credential, manufacturing capability, quality control system, past performance, after sales services, financial background, proof of trade license, income tax, GSTN, PAN, etc. (copy of proof should be enclosed with the application)
2. Eligible & interested firms/suppliers/contractors/manufactures/proprietors for supply of goods, work and services as and when required basis may download the application form from the school website www.kvzakhama.org.
3. Application duly-filled in all respect must reach to the office of the undersigned as mentioned below. Incomplete application will summarily be rejected.

Mode of Sending	Details to Send	Address for Sending
Submission by email Last date: 15-07-2019	Scanned application duly filled in, signed and stamped along with all documents	principal.rnsarkar@gmail.com
Submission by Hand / Speed Post Last date: 18-07-2019	Original application duly filled in, signed and stamped along with Xerox of all documents	The Principal Kendriya Vidyalaya Zakhama Military Station PIN CODE: 900099 C/O 99 APO

4. The registration as "Approved Supplier" will be kept valid for a period of 01 financial year. However, it will be reviewed every once in a year, eliminating firms which might go out of business or whose performance will be found unsatisfactory.

S/d
PRINCIPAL



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FIRM REGISTRATION FORM

Sl. No.	DETAILS OF THE FIRM	
01.	Name of the Firm	
02.	Name of the Proprietor	
03.	Full Postal Address with PIN	
04.	E-mail	
05.	Website, if any	
06.	Contact No.	Mobile number 1:
		Mobile number 2:
07.	GSTN	copy must be enclosed Note: Without TIN/PAN & VAT number no firms will be registered. The Vidyalaya reserves the right to cancel the name of the supplier / firm / service provider from its approved lists at its absolute discretion without assigning any reason.
	Trade License No.	
	PAN of Firm	
	Current Account No.	
08.	IFSC of the bank	
09.	Bank & Branch	
10.	Product/ Item/Service/category for which registration is applied for	choose and tick mark from the list on page 3
11.	Whether manufacturer/wholeseller/retailer	
12.	Details of experience & place of supply during the last 03 years	2018: 2017: 2016:

Tick the areas in which the firm wishes to provide the service

- Offset Printing / DTP (certificates, invitation cards, question papers, exam answer book, school magazine, newsletter, student diary, calendar, visiting cards, I-cards, printed envelopes, etc.)
- Stationery products (office, exam, computer, art & craft)
- Electronics & Electricals (computer & peripherals, printers (all-in-one), duplicating machine, Xerox, modem, switch, router, wi-fi, CCTV, vacuum cleaner, air-conditioner, multipurpose tool-kit, software & hardware service, networking service, refrigerator, C-TV, fire alarm, digital camera, smart-board, projector, digital sound system, bar-code scanner, laminator, generator, battery & inverter, lawn-mower, grass-cutter, etc. & AMC services of all products)
- Drinking water purifier cooler-cum-dispenser (in-built U.V. & R.O. system) with AMC service
- Security & Conservancy manpower services
- Games & Sports goods, sports wear & prizes
- Bharat Scouts & Guides goods
- Hardware engineering (metal & wood work): furniture, almirah, bookshelf, trunk, flag-post, frame, stand, etc.
- Children's park equipment
- Room Furnishings: (flooring, cushions, curtains & blinds, towels, etc.)
- Sanitation goods (phenyl, broom & mops, brush & wipes, gloves bleaching powder, dustbins, detergent powder, harpic, odonil, naphthalene balls, room-freshener spray, floor cleaner, hand-wash, hand-wash dispenser, mopping/dusting cloth, etc.)
- Science Laboratory: scientific goods & services
- Maths Laboratory goods & services
- Teaching-aids, Teaching-learning materials (charts, maps, models, flash cards, etc.)
- Library books, magazines, newspaper, journals (retail & vending service)
- Catering / logistics service (food, refreshments, beverages, etc.)
- Scrap / junk / garbage / raddi disposal service
- Hired transportation service (excursion, school duty, goods transportation, etc.)
- Gardening products (saplings, bio-fertilizers, pots & planters, water spray, fencing, tools, green-house, etc.)
- Plumbing service Welding service Carpenter service Lock repair service
- Civil petty repair & white washing service Electrical repair service Laundry service Scavenging service
- Services on hire for organizing Events (tent, shamiyana, furniture, electrical inventories, carpet, stage decoration, digital sound & P.A. system, digital lighting system, props, generator, musical instruments & accompanists, etc.)
- Make-up materials for dance, drama, cultural show, etc.
- Photography & Videography (full event coverage, photo-framing, album, video editing & publishing job, etc.)
- First Aid medicine kit and medical appliances / equipment, etc.
- Apparels / costumes for cultural program on purchase / hire basis or tailor-made.
- Flex banner, glow-sign boards, rubber stamps, metal seals, flags, badges, screen-printing, etc.
- Musical instruments (harmonium, key-board synthesizer, tabla, octo-pad, drum-set, congo, guitar, etc.)
- Choreographer (Classical, ethnic, contemporary, western, composing a dance for an event, etc.)

UNDERTAKING

I, Mr./Ms. proprietor of
do hereby undertake that the above furnished information is correct to the best of my knowledge and belief. In case any information/supporting documents furnished by me are found to be incorrect / false, the application will be cancelled automatically and action may be taken as per KVS rules. I assure you to provide the best service to the Vidyalaya.

Place:**Signature:****Date:****Name:****Stamp:**